

## **Kitchen Assistant, Runner (2), and Outside Volunteers**

4 Volunteers --- Report at see below

### Kitchen Assistant – Report at 4:30 pm

1. From stainless steel table, pack Take Out meals in Styrofoam boxes.
2. Assist with kitchen clean up.

### Runner (2) – Report at 4:00 pm

1. Both Runners put together a minimum of 120 side bags.
1. One volunteer places take out boxes in plastic bags.
2. The other volunteer carries the plastic bags to the outside.

### Outside Volunteer – Report at 4:30pm

1. Hand out the evening meals and side bags.
2. Distribute any additional food items and grocery bags on Fridays.